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**From:** Samantha Neal <Samantha.Neal@mail.wvu.edu>  
**Sent:** Friday, March 11, 2011 4:34 PM  
**To:** Khan, Annie (DPH)  
**Subject:** Welcome to Forensic Science 101  
**Attachments:** Forensic Science 101 Syllabus II11A.PDF

Welcome to the online **Forensic Science 101: An Introduction** course. We hope you enjoy this class. If you have any questions or comments about this course please do not hesitate to contact me at [Samantha.Neal@mail.wvu.edu](mailto:Samantha.Neal@mail.wvu.edu). You can also use the in-course e-mail. I will try to answer you as soon as possible; however, e-mail and phone messages are not checked over the weekends.

**\*It may take up to 5 business days to be granted access to your course by Extended Learning.**

TO LOGIN INTO YOUR eCAMPUS COURSE, YOU WILL BE SENT EMAIL INSTRUCTIONS BY CONTINUING & PROFESSIONAL EDUCATION AFTER REGISTRATION IS COMPLETE. YOUR FIRST PASSWORD WILL BE A DEFAULT PASSWORD. YOU WILL BE PROMPTED TO CHANGE THIS PASSWORD WHEN LOGGING IN FOR THE FIRST TIME. **YOU WILL BE PROMPTED TO CHANGE YOUR PASSWORD AGAIN EVERY 90 DAYS AFTER THE INITIAL PASSWORD CHANGE.** THIS IS IN AN EFFORT TO BE COMPLIANT WITH WVU SECURITY STANDARDS.

**Course Information:**

The **Forensic Science 101: An Introduction** course has an average completion time of 40 hours. If you need additional time please notify us. The semester ends on **June 30, 2011**, so this is the latest you can access the course. We monitor each students progress once registered and if the course is not accessed (nor completed) within the semester then the **\$30 no-access/no-completion fee** will be charged to you.

You must have a grade of 80% or better in all assessments (quizzes and Post test) in order to complete the course. Once all assessments (pre-test, quizzes, post test), discussion posts, and course evaluation are complete you will receive a certificate of completion in the mail. (Certificates are requested to be sent by the WVU Extended Learning on Fridays, are processed, and usually received within 4-6 weeks)

**\*Note: All assessments and discussion posts are manually graded. Depending on time of submission, it may be the next day before it is graded.**

There is a discussion board, if you feel that there is any topic that you would like to discuss with other students in the course, please feel free to do so.

**I have attached the course syllabus to outline what is expected from this course.**

Again, if you have any questions, please let me know.

Thank you,  
Samantha

Samantha H. Neal  
Instructional Coordinator  
WVU Forensic Science Initiative  
1600 University Ave.  
208 Oglebay Hall, Box 6217 Morgantown, WV 26506-6217  
Phone: 304.293.5836  
Fax: 304.293.5178

Email: [Samantha.Neal@mail.wvu.edu](mailto:Samantha.Neal@mail.wvu.edu)  
<http://fsi.research.wvu.edu>  
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